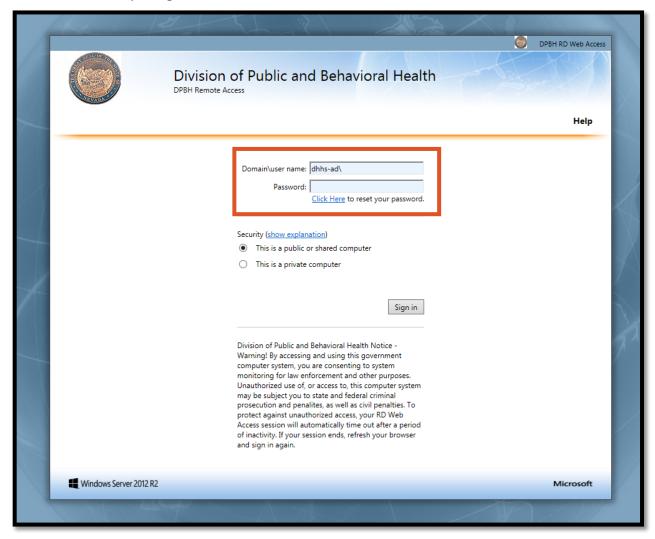
## Nevada Office of HIV/AIDS Ryan White Part B Program Logging into CAREWare Guide

Access the Remote Desktop Access Website via the URL:

https://dpbhrdweb.nv.gov/

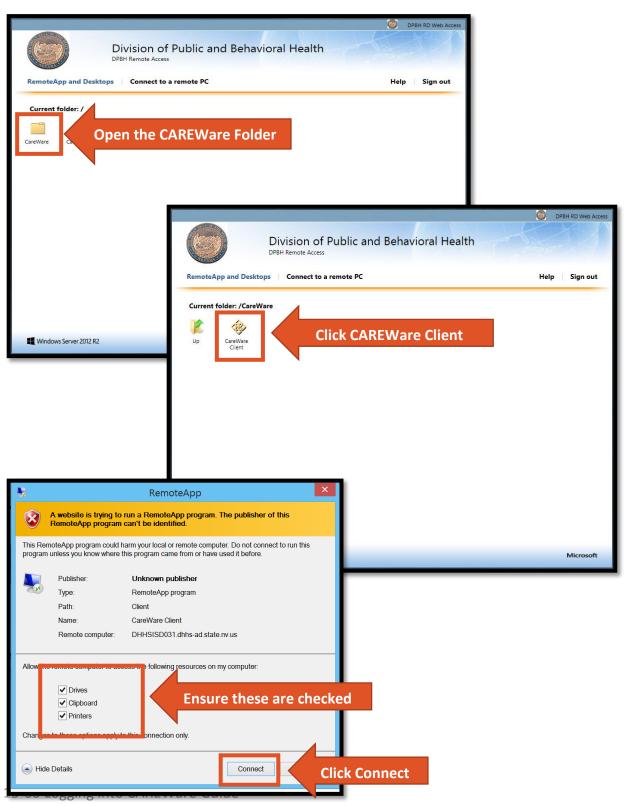
There will be multiple log-in screens, the first of which looks like this:



The **Domain** for this log-in is **dhhs-ad**\. Your username for the Remote Desktop Access Website uses the first **three letters of your first name** then your **full last name**. As an example for user John Cook, the entry in the first box would be **dhhs-as\johcook**. The **password** for the Remote Access Desktop Website is obtained from the Division of Public and Behavioral Health's (DPBH) Office of Informatics and Technology (OIT) at 702-486-3699 or 775-684-5906. If you need a

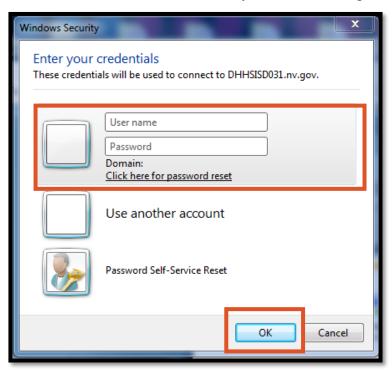
Remote Desktop Access Website password reset please contact OIT and ask for a Remote Desktop Website (RDWeb) Access password reset.

Once you log in to the Remote Desktop Access Website you will have to navigate through various screens – see below.



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Windows Security will issue a pop-up asking you to enter your credentials. This is the build-in defense that Microsoft Windows computers have for any connections to Remote Desktop Website Access. The credentials will be the same ones just used from Page 1 of this guide.



"The Domain for this log-in is dhhs-ad\. Your username for the Remote Desktop Access Website uses the first three letters of your first name then your full last name. As an example for user John Cook, the entry in the first box would be <a href="dhhs-as\johcook">dhhs-as\johcook</a>. The password for the Remote Access Desktop Website is obtained from the Division of Public and Behavioral Health's (DPBH) Office of Informatics and Technology (OIT) at 702-486-3699 or 775-684-5906. If you need a Remote Desktop Access Website password reset please contact OIT and ask for a Remote Desktop Website (RDWeb) Access password reset."



Finally, you will get to the HRSA- CAREWARE Log-in Window. The **username and password** will be given to you by the Office of HIV/AIDS upon initial access. When you log-in you will be taken directly to your agency's CAREWare home page. If you need a password reset for this window, please email <a href="mailto:CAREWAREHelp@health.nv.gov">CAREWAREHelp@health.nv.gov</a>. You will successfully be in CAREWare if you are brought to this Main Menu. Please contact our office via <a href="mailto:CAREWAREHelp@health.nv.gov">CAREWAREHelp@health.nv.gov</a> if you run into any questions.

